

Halloween Activities October 28, 2016

Parents/Guardians:

We will be hosting our annual Halloween activities this year on Friday, October 28, 2016. This day will also be a noon dismissal. Car riders will be dismissed from the gym promptly at noon.

Costumes

Costumes should be simple enough so that children can manage them alone. Please remember that bloody and gory costumes and look-a-like weapons are not appropriate for school and should stay at home. Students may wear appropriate masks but will be asked to remove them upon entering the building to verify identity. Due to national concerns regarding clowns, please inform students that clown costumes are not acceptable and students will be made to remove their costumes if they come to school dressed as such.

Parking

Parents volunteering or attending the parade should park in a spot labeled "Visitor" or a numbered spot not labeled "Staff."

Parade

The parade will begin at 9:00 a.m. in the gym. Any parents wishing to attend the parade must enter through the gym and sit in the bleachers. Parents are to remain the bleachers; if parents need to use the restroom will need to be escorted to bathroom in the Main Office.

The order of the parade will be Middle School, Kindergarten, Grades 1 & 2, Grades 3 & 4, and Grades 5 & 6.

Food and Supply Drop Off

Anyone dropping off items for classrooms should do so through the gym doors. There will be tables labeled K-4 and 5-8 in the gym. Items are to be labeled with classroom or teacher's name and dropped off at the appropriate table where staff members will deliver them to the correct classroom.

Volunteers

Pre-approved parent volunteers will be able to get their name tags in the gym when they arrive to help in the classrooms. If a parent does not have a pre-printed name tag they are not permitted to enter. Parent volunteers needing to use the restroom are to use the one located outside the staff lounge. As a reminder, adults are not permitted to use student restrooms.

Dismissal

Parents wishing to take their children home with them at the end of the day will be required to notify staff upon arrival on Friday morning and sign the appropriate log. Parents taking their children should report to the gym with their children at 11:45 a.m., prior to the start of the dismissal process.

Questions

If you have any questions please contact Kristen Young, Director of Student Affairs via email, <u>kristen.young@bearcreekschool.com</u> or by phone at 570-820-4070.