



Acceptable Proof of Residency

Proof of Residency (*Two Forms Required*)

Parents and legal guardians of prospective new students are required to provide proof of residency acceptable to the school prior to admission. Acceptable documentation proving residency includes a current and valid driver's license with photograph or a current and valid Department of Transportation photo identification card **AND** one (1) of the following original documents:

- a. Current utility bill (electricity, public water, public sewer, natural gas, cable television, or land-line telephone), dated within the last 45 days;
- b. Current deed to primary residence;
- c. Current lease of primary residence;
- d. Property tax bill for the primary residence the most current tax cycle;
- e. Most recent real estate mortgage statement for primary residence;
- f. Homeowner's insurance policy for primary residence for the current policy period;
- g. Copy of a state or federal program enrollment with address, including Temporary Assistance to Needy Families, Children's Health Insurance Program, etc.;
- h. Voter registration card.

All documentation proving residency must match. The name of the parent/guardian and the primary address of the student provided on the student admission paperwork must match the photo identification and secondary source document that is provided.

Bear Creek Community Charter School reserves the right to require a student to withdraw from the school if it is later determined that a student has been enrolled at Bear Creek Community Charter School under false pretenses (fraudulent address to gain preference, fraudulent documentation to obtain sibling preference, etc.). By completing the enrollment process, parents certify the information and documentation they provide the school is true and accurate.

Proof of Residing with Non-Parent Gratis

Students who live with someone other than a biological parent are required to provide documentation proving legal custody and physical residency, no later than the new student/parent workshop. A student residing with someone other than a parent may qualify for enrollment if the requirements of 24 PS 13-1302 are met, and the responsible adult provides a signed affidavit, proof of residency, and proof that they are supporting the child gratis. Students whose parents/guardians fail to provide proof of residency and legal custody acceptable to school administration at or prior to the new student/parent workshop will not be guaranteed admission and will lose any preference in enrollment.

Bear Creek Community Charter School requires the Resident to submit a sworn affidavit, along with at least one (1) of the following types of substantiation that this condition is being met:

- a. A copy of a health insurance policy/card listing the child as eligible for services as your (the Resident's) dependent
- b. A copy of a completed county form or court order transferring child support payments to the Resident
- c. A copy of a completed state form notifying the Department of Welfare of the child's new residence
- d. A copy of a federal or state tax form listing the child as a dependent of the Resident
- e. Documentation that the child's parent(s) has/have been deployed for active military duty