



## **BOARD OF TRUSTEES MEETING**

**July 17, 2023**

### **AGENDA**

1. Pledge of Allegiance.
2. Roll Call.
3. Public comment relating to Board Agenda.
4. Approve the minutes of the June 1, 2023 Board of Trustees meeting.
5. Approve the expenditure and financial statements for period ending May 31, 2023.
6. Approve the appointment of Jason Whymark as Seasonal Maintenance at an hourly rate of \$15.00.
7. Approve the hiring of Jordan Harrison as full-time Learning Support Teacher, effective August 24, 2023 at an annual salary of \$40,000 plus benefits.
8. Approve the hiring of Kallie Ware as part-time Housekeeper, effective August 29, 2023 at an hourly rate of \$12.00 for up to fifteen hours per week.
9. Approve the 2023-2024 Student/Parent Handbook.
10. Approve the 2023-2024 Staff Handbook.
11. Approve the submission of PDE-418, Approval of Charter School Lease Reimbursement Program to the Pennsylvania Department of Education for the 2022-2023 school year.
12. Approve a Tuition Assistance Request for Larissa Stucker for the course The Writing Process at King's College for the Fall 2023 Semester at a cost not to exceed \$1,377.00.
13. Approve a Tuition Assistance Request for Larissa Stucker for the course Developmental Nature of Reading at King's College for the Fall 2023 Semester at a cost not to exceed \$1,377.00.
14. Approve a Tuition Assistance Request for Kevin Harcarik for the course Teaching English Learners at Wilson College for the Summer II 2023 Semester at a cost not to exceed \$1,545.00.
15. Approve a Tuition Assistance Request for Kevin Harcarik for the course Formal/Informal Assessment at Wilson College for the Summer II 2023 Semester at a cost not to exceed \$1,545.00.
16. Accept the resignation of Megan Walsh as Learning Support, effective June 30, 2023.
17. Accept the resignation of Paula Longo as Environmental Education Teacher, and approve the Separation and General Release Agreement.

18. Approve distribution of the 2022-2023 Discretionary Bonus Plan for Full-Time Professional Staff in the aggregate amount of \$232,760.00.
19. Approve a Conference Request from Steve Ruch, Jen Smith and Cassie Davis to attend the 2023 PCTM Annual Conference in State College from July 26 through July 28 at a cost not to exceed \$1,250.00.
20. Ratify the approval of a Conference Request for Joan Richie to participate in the Elevate 2023 Virtual Conference at various times throughout the Summer of 2023 at a cost not to exceed \$110.00.
21. Approve distribution of the 2023 longevity bonuses as presented, which is a total budgeted expenditure of \$45,000.
22. Approve Revision 6 to the real estate lease between Bear Creek Community Charter School and the Bear Creek Foundation, as presented.
23. Approve an engagement letter with Murphy Dougherty & Company, Certified Public Accountants for a three-year period beginning with the 2022-2023 school year and ending with the 2024-2025 school year.
24. Approve the purchase of propane from Button Oil & Propane for the period July 18, 2023 through December 31, 2023 at a cost of \$1.19 per gallon.
25. Reappoint Kim Popple to a three-year term on the Board of Trustees, expiring June 30, 2026.
26. Reappoint Wendy Lutchko to a three-year term on the Board of Trustees, expiring June 30, 2026.
27. Reappoint Brandy Lewis to a three-year term on the Board of Trustees, expiring June 30, 2026.
28. Executive Session.
  - Litigation.
  - Personnel Matters.
29. Operational Updates.
30. General public comment.
31. Adjourn meeting.

**Important Date to Remember:** The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, August 3, 2023**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.