



**BOARD OF TRUSTEES MEETING**  
**August 1, 2024**

**AGENDA**

1. Pledge of Allegiance.
2. Roll Call.
3. Public comment relating to Board Agenda.
4. Executive Session.
  - Litigation.
  - Personnel Matters.
5. Approve meeting minutes of June 17, 2024.
6. Approve the financial statements and expenditures for period ending May 31, 2024 as presented.
7. Approve agreement with Koppys Propane for propane in the amount of \$1.279 per gallon for the period August 2, 2024 through December 31, 2024.
8. Approve designating Sysco as the School's primary food service vendor for the period August 2, 2024 through June 30, 2025 based upon bids received.
9. Approve revisions to the Fixed Assets Policy.
10. Accept the resignation of Matthew Judge as Middle School English Language Arts Teacher effective July 15, 2024.
11. Approve the starting hourly rate for the position of Food Service Assistant at \$16.00 and the appropriate adjustments to existing employee rates.
12. Approve the hiring of Amy Jackson to the position of Food Service Assistant, effective August 19, 2024, at an hourly rate of \$16.00. This is a full-time, ten-month position for up to 40 hours per week while school is in session.
13. Approve the hiring of Eileen Maskinas to the position of Food Service Assistant, effective August 19, 2024, at an hourly rate of \$16.00. This is a part-time, ten-month position for up to 29 hours per week while school is in session.
14. Approve the Job Profile for the position of Housekeeper.
15. Approve the Job Profile for the position of Receptionist.
16. Approve the Job Profit for the position of Administrative Support.

17. Approve the distribution of the Annual Performance Based Incentive Plan for the 2023-2024 school year, to be paid with payroll period ending September 15, 2024, in the aggregate amount of \$225,310.00.
18. Leadership Team Updates
19. General public comment.
20. Adjourn meeting.

**Important Date to Remember:** The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, August 19, 2024**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.