



**BOARD OF TRUSTEES MEETING
December 16, 2024**

AGENDA

1. Pledge of Allegiance.
2. Roll Call.
3. Public comment relating to Board Agenda.
4. Executive Session.
 - Litigation.
 - Personnel Matters.
5. Approve meeting minutes of November 18, 2024.
6. Approve the financial statements and expenditures for month ending October 31, 2024.
7. Approve the hiring of Catherine Douglas as School Social Worker, effective February 5, 2025 at a salary of \$65,000.00 (pro-rated for 2024-2025). This is a full-time, exempt level position for 215 days per year.
8. Approve a Tuition Assistance Request from Brooke Newhart to complete A-Z Guide on Positive Discipline with Luzerne Intermediate Unit 18 at a cost not to exceed \$315.00.
9. Approve a Tuition Assistance Request from Brooke Newhart to complete Positive Personality Profiles with Colonial Intermediate Unit 20 at a cost not to exceed \$333.15.
10. Approve a Tuition Assistance Request from Jillian Seeley to complete the course Qualitative Research Methods at Sacred Heart University during the Spring 2025 semester at a cost not to exceed \$2,807.50.
11. Approve a Tuition Assistance Request from Jillian Seeley to complete the course Social Justice for Educational Leaders at Sacred Heart University during the Spring 2025 semester at a cost not to exceed \$2,807.50.
12. Approve a Resolution to appoint the School Business Manager as Treasurer.
13. Approve a Resolution creating a School Finance Committee.
14. Approve a Resolution creating an Independent Audit Committee.
15. Approve the meeting calendar for the Board of Trustees for the upcoming 2025-2026 school year.
16. Approve _____ as the supplier for propane for the period January 1, 2025 through June 30, 2025 at a fixed price of \$_____ per gallon.

17. Leadership Team Updates
18. General public comment.
19. Adjourn meeting.

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, January 2, 2025**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.