



**Board of Trustees  
Minutes of Meeting  
May 21, 2018**

A meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, May 21, 2018 at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township. Board members Sue Barry, Peter Austin, Brandy Lewis, Nicky Pachucki, Dave Blazejewski and Stacey Scullion were present. Board members Wendy Lutchko and Kim Popple were absent. Also in attendance were Jim Smith, Kristen Young, Kim Stevens, Tammy Miller, and Bridget Deeble.

Dave Blazejewski called the meeting to order at 6:06 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Jim Smith provided the Board minutes of the May 3, 2018 Board of Trustees meeting. Nicky Pachucki made a motion to approve the meeting minutes, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented expenditures and financial statements for period ending April 30, 2018. A motion was made by Peter Austin to approve the expenditures and financial statements for period ending April 30, 2018 as presented, which was seconded by Stacey Scullion. Nicky Pachucki abstained from approving payroll expenditures relating to the employment of Joanna Colleran. Stacey Scullion abstained from approving payroll expenditures relating to the employment of Jennifer Smith. Sue Barry abstained from approving any expenditures relating to Wyoming Valley Children's Association. With the exception of the individual abstentions, the motion was approved by majority roll-call vote of the Board members present.

Tammy Miller provided the Board various operational updates. A final 2018-2019 budget will be e-mailed to the Board the first week of June for review. The Board will need to vote on the budget at the June 18, 2018 Board of Trustees meeting.

Sue Barry made a motion to approve the transfer of Mary Ann Corcoran to the position of First Grade Teacher, effective August 1, 2018, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the transfer of Kristine Schutz to the position of Fourth Grade English Language Arts Teacher effective August 1, 2018, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve the transfer of Nicole Gusditis to the position of Gifted Education Teacher effective August 1, 2018, which was seconded by Brandy Lewis. Board members Sue Barry, Peter Austin, Brandy Lewis, Nicky Pachucki, and Stacey Scullion voted in favor of the motion. Board member Dave Blazejewski voted against the motion. The motion was approved by majority roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve the hiring of Allison Barnes for the position of Intermediate Science Teacher. This is a full-time, ten-month position with a starting salary of \$35,000 with benefits. The motion was seconded by Stacy Scullion and approved by majority roll-call vote of the Board members present.

Sue Barry made a motion to appoint Kevin Harcarik as 8<sup>th</sup> Grade Boys Basketball Coach for the 2018-2019 season with an annual stipend of \$1,500.00. Kim Stevens provided the Board with information regarding Kevin's interview. He has coached before, although not basketball. He is in the process of updating his clearances and obtaining the required CPR/AED certification. Sue Barry made a motion to approve the appointment as presented, which was seconded by Brandy Lewis and approved by majority roll-call vote of the Board members present.

Peter Austin made a motion to accept the resignation of Maureen Holden as part-time Educational Paraprofessional effective May 25, 2018, which was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to accept the resignation of Brandon Fuller as part-time Housekeeper effective June 11, 2018, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to accept the resignation of Joy Fuller as part-time Housekeeper effective June 11, 2018, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to accept the Report of Findings from the Pennsylvania Department of Education, Bureau of Special Education dated May 3, 2018, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Kim Stevens, Kristen Young, Bridget Deeble and Jim Smith provided the Board with various operational updates.

A conversation among administrators and the Board ensued regarding school security. The conversation included discussions regarding required changes in state law, hiring armed police officers/security officers, metal detectors, physical hardening of the facility, staff and student training, preventative measures, social groups, and more. A separate document will be prepared to document the conversation, which will be circulated to the Board of Trustees via e-mail.

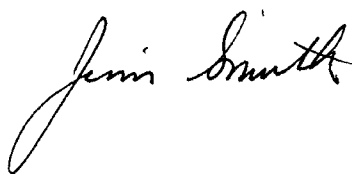
Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Brandy Lewis made a motion to adjourn the public meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:45 p.m.

Following the meeting, Jim Smith made himself available to Trustees to review the condition of the soccer field, new nature trail, and the new solar panel array.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, sweeping initial "J".

Jim Smith  
Board Secretary

The Board of Trustees meeting scheduled for Thursday, June 7, 2018 has been cancelled. All Trustees are encouraged to attend the 8<sup>th</sup> Grade Graduation Ceremony that begins at 6:00 p.m.

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, June 18, 2018**. We must have a quorum for this meeting as we are required to pass the 2018-2019 school budget prior to June 30<sup>th</sup>.