



**Board of Trustees
Minutes of Meeting
May 4, 2017**

A meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, May 4, 2017 at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township. Board members Nicky Pachucki, Sue Barry, Dave Blazejewski and Stacey Scullion were present. Board members Kim Popple, Peter Austin and Wendy Lutchko were absent. Also in attendance were Jim Smith and Donald Brobst, Esquire.

Dave Blazejewski called the meeting to order at 6:10 p.m. Nicky Pachucki led the group in the Pledge of Allegiance. Jim Smith called roll. Dave Blazejewski opened the meeting to comments from the public relating to the Board agenda. There were no public comments.

Jim Smith presented the Board with minutes of the April 6, 2017 Board of Trustees meeting. Sue Barry made a motion to approve the minutes as presented, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Jim Smith provided the Board with the financial statements and expenditures for period ending March 31, 2017. Sue Barry made a motion to approve the expenditures and financial statements for the period ending March 31, 2017, which was seconded by Stacey Scullion. Nicky Pachucki abstained from approving payroll expenditures relating to the employment of Joanna Colleran. Stacey Scullion abstained from approving payroll expenditures relating to the employment of Jennifer Smith. Sue Barry abstained from approving any expenditures relating to Wyoming Valley Children's Association. With the exception of the individual abstentions, the motion was approved by majority roll-call vote of the Board members present.

Jim Smith provided the Board with a copy of the proposed 2017-2018. The budget has been advertised, as required by law, and is available for public inspection for 30 days prior to Board approval on Monday, June 19, 2017, at which time the Board of Trustees will vote to approve the budget.

Nicky Pachucki made a motion to accept the resignation of Rikki Hyjurick as Academic Intervention Specialist effective June 30, 2017, which was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present. Dave Blazejewski, on behalf of the Board of Trustees, thanked Rikki Hyjurick for her dedicated service and wished her and her family well as they prepare for their move to Texas.

Nicky Pachucki made a motion to approve the hire of Tiffany Callaio as temporary full-time Math Teacher for the 2017-2018 school year at an annual salary of \$35,000 plus benefits (excluding Performance Based Bonus Plan). The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the board with a copy of the Longevity Bonus Plan for Full Time Professional Employees, which was previously circulated and discussed by the Board. Sue Barry made a motion to approve the implementation of the Longevity Bonus Plan for Full-Time Professional Employees, beginning with the 2017-2018 fiscal year. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the Board with the proposed 2017-2018 Board of Trustees meeting calendar. Nicky Pachucki made a motion to approve the calendar as presented, which was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Conference Request from Mary Kasper to attend the LETRS Module 10 training at the Pennsylvania Training and Technical Assistance Network in Malvern, Pennsylvania on May 30, 2017 at a cost not to exceed \$313.82. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Matthew Ide for the Wilkes University course entitled Cognition and Technology: Aligning Brain-Based Research and Technology Integration for the Summer Session I at a cost not to exceed \$1,416.00. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve a Tuition Assistance Request from Matthew Ide for the Wilkes University course entitled Digital Storytelling for the Summer Session II at a cost not to exceed \$1,416.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Rachel Beavers for the Wilkes University course entitled Developing Reading through Writing for the Summer Session I at a cost not to exceed \$1,427.00. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Rachel Beavers for the Wilkes University course entitled Vocabulary and Comprehension Development for the Summer Session I at a cost not to exceed \$1,427.00. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve a Tuition Assistance Request from Larissa Soroka for the Wilkes University course entitled Foundation of Language and Literacy Acquisition for the Summer Session I at a cost not to exceed \$1,416.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve a Field Trip Request from Melanie Leo for a group of 8th grade students to visit Coughlin High School - Mackin for a tour and advanced class scheduling on May 12, 2017 at a cost not to exceed \$140.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve a Field Trip Request from William Barnes for a group of 7th and 8th grade students to participate in the National History Day State Competition in Carlisle on May 12th and May 13th at a cost not to exceed \$740.00. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to ratify the approval of a Field Trip Request from Rachel Beavers and Stephen Ruch for 7th grade students to visit the Corning Museum of Glass on May 3, 2017 at a cost not to exceed \$3,491.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Jim Smith provided the Board with a new Motor Vehicle Records and Vehicle Use Policy, which was previously reviewed by Attorney Donald Brobst. Nicky Pachucki made a motion to approve the Policy as presented, which was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Jim Smith provided the Board with operational updates.

Dave Blazejewski informed Attorney Don Brobst that the Board of Trustees intends to terminate the existing solicitorship agreement effective June 30, 2017 and thanked Don for his service.

Dave Blazejewski opened the meeting to public comment. There was no public comment.

Sue Barry made a motion to adjourn the meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

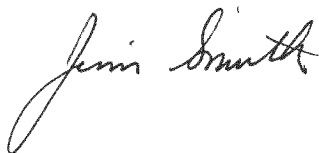
Nicky Pachucki made a motion to reopen the meeting, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to terminate the solicitorship agreement with Rosenn, Jenkins and Greenwald LLP effective June 30, 2017, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present. Dave Blazejewski instructed Jim Smith to send a formal letter to the firm confirming the conversation with Attorney Donald Brobst and the subsequent Board action.

Sue Barry made a motion to adjourn the meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 8:15 p.m.

Respectfully,

A handwritten signature in cursive script that reads "Jim Smith".

Jim Smith
Board Secretary

Important Dates to Remember

The next meeting of the Bear Creek Community Charter School Board of Trustees will be Monday, May 15, 2017 beginning at 6:00 p.m.