



**Board of Trustees  
Minutes of Meeting  
April 8, 2021**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, April 8, 2021 at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, Pennsylvania.

Board members Sue Barry, Brandy Lewis, Stacey Scullion, Nicky Pachucki, Dave Blazejewski participated. Board members Kim Popple, Peter Austin and Wendy Lutchko were absent. Also participating were Jim Smith, Kim Stevens, Kristen Young, Bridget Deeble and Tammy Miller. Trisha Tabron, a parent of a new kindergarten student starting school in August, also attended.

Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board members present with operational updates.

Dave Blazejewski called the meeting to order at 6:34 p.m. Kim Stevens led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski welcomed parent Trisha Tabron to the meeting and encouraged other parents to attend. Dave opened the meeting to public comment relating to agenda items. There was no public comment relating to agenda items.

Stacey Scullion made a motion to approve the minutes of the March 4, 2021 Board of Trustees meeting as presented, which were seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for period ending February 28, 2021. Sue Barry made a motion to approve the financial statements and expenditures as presented, which was seconded by Brandy Lewis. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented Budget Revision 2 for the current 2020-2021 school year. Nicky Pachucki made a motion to approve the revised budget in the amount of \$7,809,411.00, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the preliminary budget for the upcoming 2021-2022 school year, which will now be advertised for a minimum 30-day period in a newspaper of general circulation and be made available to the public. The Board will need to approve a final budget at an upcoming Board of Trustees meeting.

Sue Barry made a motion to approve the hiring of Vianna Hindmarsh as part-time housekeeper for two evenings per week at a rate of \$12.00 per hour, effective April 26, 2021. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present. Jim Smith asked that Trustees "spread the word" to high school seniors and college students about opportunities for part-time work with flexibility in scheduling.

Brandy Lewis made a motion to approve a policy change relating to the time clock system from using the method of rounding to the nearest fifteen (15) minutes to the usage of actual time reporting. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a conference request from Tammy Miller to participate in the PICPA Pennsylvania School District Conference online on June 3, 2021 at a cost not to exceed \$445.00, which was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve the revised School Reopening Health & Safety Plan of March 22, 2021 along with the Attestation to the Pennsylvania Department of Education Ensuring Implementation of Mitigation Efforts. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a resolution that Bear Creek Community Charter School will not voluntarily participate in the employee leave included in the American Rescue Plan Act of 2021 for the period April 1, 2021 through September 30, 2021. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the Fourth Amendment to Lease Agreement with the Bear Creek Foundation effective May 1, 2018 for the construction of a 960 +/- square foot pole barn as a leasehold improvement. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the Fifth Amendment to Lease Agreement with the Bear Creek Foundation effective September 1, 2020 for the construction of a 2,160 +/- square foot pole barn as a leasehold improvement. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve the Discretionary Bonus Plan for Full Time Professional Staff for the upcoming 2021-2022 school year. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve Bridget Deeble as the Local Education Agency Representative for the purposes of Special Education and compliance with the Individuals with Disabilities Education Act (the "IDEA"). The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve the purchase and implementation of elevateScience by Savvas for students in first through eighth grade at a cost not to exceed \$50,854.51 (four-year subscription). The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

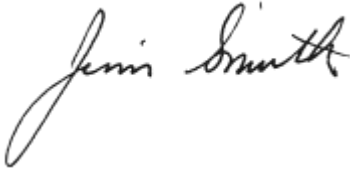
Dave Blazejewski opened the meeting to general public comment. There was no public comment.

The Board adjourned to executive session at 8:01 p.m. to discuss personnel issues and litigation. The Board returned from executive session at 8:12 p.m.

Nicky Pachucki made a motion to adjourn the meeting, which was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 8:13 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith  
Board Secretary

The next meeting of the Board of Trustees will be held on **Monday, April 19, 2021**. The meeting will be held in person at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The general public is invited to participate.

Trustees are reminded to return their completed Statement of Financial Interests Forms for the 2020 calendar year as soon as possible.