



**Board of Trustees  
Minutes of Meeting  
October 7, 2021**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, October 7, 2021 at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702.

Board members Wendy Lutchko, Stacey Scullion, Dave Blazejewski, Sue Barry, Kim Popple, Peter Austin and Brandy Lewis participated in person. Board member LynnMarie Shedlock participated via Zoom! and Board member Nicky Pachucki was absent. Also participating was Jim Smith, Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller.

Dave Blazejewski called the meeting to order at 6:02 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment relating to agenda items

Peter Austin made a motion to approve the minutes of the September 2, 2021 Board of Trustees meeting with revision, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present..

Kim Popple made a motion to approve the minutes of the September 20, 2021 Board of Trustees meeting, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the Board with the financial statements and expenditures for the period ending July 31, 2021. Brandy Lewis made a motion to approve the financial statements and expenditures for the period ending July 31, 2021 as presented, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the Board with financial statements and expenditures for period ending August 31, 2021. Peter Austin made a motion to approve the financial statements and expenditures for the period ending August 31, 2021 as presented, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the appointment of Cassidy Crawford as 7<sup>th</sup> grade Girls' Basketball Coach for the 2021 season with a stipend of \$1,750.00 for the season, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the appointment of Tammy Miller as 8<sup>th</sup> grade Girl's Basketball Coach for the 2021 season with a stipend of \$1,750.00 for the season, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to ratify the hiring of Melissa Vaillant as Learning Support Teacher effective September 27, 2021 at a salary of \$36,000.00 plus benefits, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to ratify the approval an Affiliation Site Agreement with the University of Scranton for student teachers for the 2021-2022 school year, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to authorize the payment of a \$1.5 million prepaid lease from Bear Creek Community Charter School to Bear Creek Foundation. This payment represents a prepayment of a revised lease between Bear Creek Community Charter School and the Bear Creek Foundation for buildings and property located at 30 Charter School Way, 47 Charter School Way and 49 Charter School Way. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to authorize Jim Smith or Dave Blazejewski to sign documents on behalf of Bear Creek Community Charter School relating to the construction loan with First National Community Bank and Dunmore as well as the United States Department of Agriculture. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

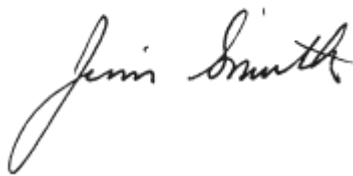
Bridge Deeble, Kristen Young, Tammy Miller, Kim Stevens and Jim Smith provided the Board of Trustees with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:00 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, sweeping initial "J".

Jim Smith  
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, October 18, 2021**. The meeting will be held in the upstairs classroom off the Commons at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.