



**Board of Trustees  
Minutes of Meeting  
November 4, 2021**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, November 4, 2021 at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702.

Board members Peter Austin, Nicky Pachucki, Stacey Scullion, Dave Blazejewski, Kim Popple and LynnMarie Shedlock participated in person. Board members Wendy Lutchko, Sue Barry and Brandy Lewis were absent. Also participating was Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller.

Dave Blazejewski called the meeting to order at 6:01 p.m. Dave led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment relating to agenda items.

Nicky Pachucki made a motion approve the minutes of the October 7, 2021 Board of Trustees meeting as presented, which was seconded by Peter Austin and approved by majority roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the period ending September 30, 2021. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Jim Smith and Tammy Miller presented Budget Revision 1 of 2021-2022 to the Board of Trustees. Peter Austin made a motion to approve Budget Revision 1 as presented, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve the ARP ESSER Funding Plan as presented, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Kristen Young presented the Standard Teaching Application and resume of Jason Whymark as well as provided an overview of the interview process. Kim Popple made a motion to ratify the hiring of Jason Whymark as Art Teacher effective November 1, 2021 at a salary of \$36,000.00 (prorated at \$27,138.24 for 2021-2022) plus benefits. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve the hiring of Cheryl Charney as Long Term Substitute Teacher effective November 15, 2021 through June 7, 2022 at a rate of \$200.00 per diem with no benefits, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the Board of Trustees with the results of a salary survey completed for the position of Teacher as well as Custodian/Maintenance. The Board discussed the survey results in detail, and agreed to further the discussion at the next Board meeting.

Peter Austin made a motion to approve an increase in the hourly wage for the positions of Custodian and Maintenance Technician by one dollar per hour, effective December 1, 2021 and increase the starting wage for these positions to \$19.00 per hour. The motion was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Conference Request from Jillian Seeley to participate in the Association of School Psychologists of Pennsylvania Fall Virtual Conference on November 3 and November 4 at a cost not to exceed \$225.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to approve a Conference Request from Jillian Seeley to participate in the National Association of School Psychologists Annual Convention (virtual) on February 16<sup>th</sup> through February 18<sup>th</sup> at a cost not to exceed \$359.00. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Tuition Assistance Request from Jillian Seeley for the course Characteristics and Etiology of Autism Spectrum Disorder for the winter session at Kutztown University at cost not to exceed \$1,600.00. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Jim Smith, Tammy Miller, Kim Stevens, Bridget Deeble and Kristen Young provided the Board with various operational updates.

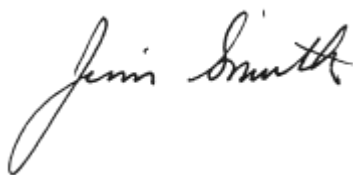
At 7:45 p.m., the Board of Trustees adjourned to Executive Session to discuss pending and potential future litigation. Executive session ended at 7:59 p.m. and the Board returned to the regular meeting.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Kim Popple made a motion to adjourn the meeting, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 8:03 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive, flowing style.

Jim Smith  
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, November 15, 2021**. The meeting will be held in the Conference Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.