



**Board of Trustees  
Minutes of Meeting  
June 2, 2022**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, June 2, 2022 in the Conference Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township. The public was encouraged to participate.

Board members Peter Austin, Sue Barry, Dave Blazejewski, Brandy Lewis, Nicky Pachucki and Wendy Lutchko participated. Board members Stacey Scullion, LynnMarie Shedlock and Kim Popple were absent. Also participating were school administrators Kim Stevens, Bridget Deeble, Kristen Young, Jim Smith and Tammy Miller.

Dave Blazejewski called the meeting to order at 6:01 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Peter Austin made a motion to approve the minutes of the May 5, 2022 Board of Trustees meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements for period ending April 30, 2022. Sue Barry made a motion to approve the financial statements and expenditures for the period ending April 30, 2022, which was seconded by Peter Austin. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Kim Stevens presented the Board with an updated Substitute Nurse Roster for 2022-2023. Wendy Lutchko made a motion to approve the Substitute Nurse Roster for the 2022-2023 school year, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Kim Stevens provided the Board with proposed revisions to the Student/Parent Handbook. Peter Austin made a motion to approve the revisions as presented, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to accept the resignation of Patricia Ressler as Administrative Support effective May 20, 2022, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to accept the resignation of William Barnes as Soccer Coach, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the board members present.

Brandy Lewis made a motion to accept the resignation of Stephen Ruch as Soccer Coach, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to accept the Annual School Safety & Security Report for the 2021-2022 school year, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve Emergency Instructional Time Template for the 2022-2023 school year, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Matthew Ide for the course Creating a STEM Culture through Application for the Fall 2022 Semester at Wilkes University at a cost not to exceed \$1,600.00. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Matthew Judge for the course Children's Literature for the Summer 2022 session at Kings College at a cost not to exceed \$1,600.00. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Matthew Judge for the course ELL Adaptations for the Summer 2022 session at Kings College at a cost not to exceed \$1,600.00. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request from Matthew Judge for the course Alternative Assessment for the Summer 2022 session at Kings College at a cost not to exceed \$1,600.00. The motion was seconded by Sue Barry and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the hiring of Taryn Fasciana as full-time Elementary Teacher at a starting salary of \$40,000.00 plus benefits, effective August 16, 2022. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Sue Barry made a motion to approve the hiring of Brooke Newhart as full-time Elementary Teacher at a starting salary of \$40,000.00 plus benefits, effective August 16, 2022. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the hiring of Ashley Petrini as full-time Elementary Teacher at a starting salary of \$40,000.00 plus benefits, effective August 16, 2022. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

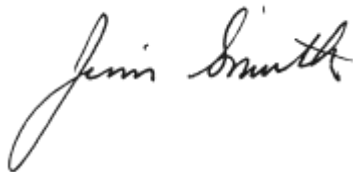
Kim Stevens, Bridget Deeble, Kristen Young, Tammy Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:25 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith". The signature is fluid and cursive, with the first name "Jim" being more prominent than the last name "Smith".

Jim Smith  
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, June 20, 2022**. The meeting will be held in the Commons at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.