



**Board of Trustees
Minutes of Meeting
July 18, 2022**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, July 18, 2022 in the Conference Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Peter Austin (via Zoom!), Dave Blazejewski (via Zoom!), Brandy Lewis, Nicky Pachucki and Wendy Lutchko participated. Board members Stacey Scullion, LynnMarie Shedlock and Kim Popple were absent. Also participating were school administrators Kim Stevens, Bridget Deeble, Kristen Young, and Jim Smith (via Zoom!).

Dave Blazejewski called the meeting to order at 6:02 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to approve the minutes of the June 2, 2022 Board of Trustees meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements for period ending May 31, 2022. Peter Austin made a motion to approve the financial statements and expenditures for the period ending May 31, 2022, which was seconded by Brandy Lewis. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve revisions to the Staff Handbook as presented, which was approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the following pricing for school meals for the upcoming 2022/2023 school year, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

	Breakfast	Lunch
Student Reduced	\$ 0.30	\$ 0.40
Student Paid	\$ 1.05	\$ 3.00
Adult	\$ 2.00	\$ 3.70

Stacey Scullion made a motion to approve outplacement educational services for Student #11714 for period May 12, 2022 through May 31, 2022 at a cost of \$835.13. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the Change of Student Residency Policy, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the purchase of cyber liability insurance from the Underwriters at Lloyd's for a period of one year at a cost not to exceed \$5,130.00, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve the Job Profile for the Environmental Education Teacher position, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the transfer of Paula Longo to the position of Environmental Education Teacher effective August 15, 2022. This is a full-time, exempt level position for 198 days per year. Stacey Scullion seconded the motion, which was approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the elimination of the Environmental Initiatives Coordinator position, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the termination of Melissa Vaillant as full-time Learning Support Teacher effective June 8, 2022, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve School Wellness Policy & Assessment Report, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve the submission of Form PDE-418, Application for Charter School Lease Reimbursement, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to ratify the purchase of twenty-three (23) Epson 735Fi Interactive Projectors at a cost of \$2,090.00 each, the lowest responsible bid, from CDW-G. This purchase was using PACSP grant funding. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to ratify the purchase of twenty-three (23) Short Throw Wall Mount for Epson 735Fi Interactive projectors at a cost of \$114.00 each, the lowest responsible bid, from CDW-G. This purchase was made using PACSP grant funding. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to ratify the purchase of twenty-three (23) Epson DC-21 Document Cameras at a cost of \$499.00 each, the lowest responsible bid, from CDW-G. This purchase was made using PACSP grant funding. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Stacy Scullion made a motion to ratify the purchase of five (5) Dell Model CT30U181 Unmanaged Charging Carts for Dell Chromebooks at a cost of \$1,474.40, the lowest responsible bid, from Dell Technologies. This purchase was made using PACSP grant funding. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to ratify the purchase of seventeen (17) Apple iPad WiFi 9th Generation at a cost of \$299.00 each, the lowest responsible bid, from Apple Store for Educational Institutions. This purchase was made using PACSP grant funding. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to ratify the purchase of twenty-seven (27) Apple TV 4K 32MB at a cost of \$179.00 each, the lowest responsible bid, from Apple Store for Educational Institutions. This purchase was made using PACSP grant funding. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to ratify the purchase of four (4) Dell Latitude 5520 Laptop Computers at a cost of \$5,018.64, the lowest responsible bid, from Dell Technologies. This purchase was made using PACSP grant funding. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to ratify the purchase of four (4) Dell Optiplex 3000 Small Form Factor Computers with Monitors at a cost of \$4,333.64, the lowest responsible bid, from Dell Technologies. This purchase was made using PACSP grant funding. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the tutoring rate of \$35.00 per hour for certified teachers, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the seasonal stipend for Soccer Coach and Basketball Coach at \$2,000.00 for the season, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the seasonal stipend for Assistant Soccer Coach at \$1,500.00 for the season, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

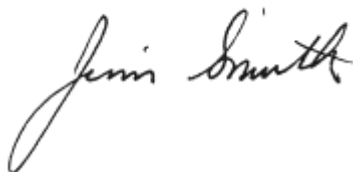
Kim Stevens, Tammy Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 6:59 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith". The signature is fluid and cursive, with the first name "Jim" being more prominent than the last name "Smith".

Jim Smith
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, August 4, 2022**. The meeting will be held in the Commons at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.