



**Board of Trustees  
Minutes of Meeting  
August 4, 2022**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, August 4, 2022 in the Conference Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Dave Blazejewski, Stacey Scullion, Kim Popple, Nicky Pachucki and Wendy Lutchko participated. Board member LynnMarie Shedlock was absent. Also participating were school administrators Kim Stevens, Bridget Deeble, Kristen Young, and Jim Smith. Brian Doran and Justine Tarrant from hemmler+camayd architects also participated.

Dave Blazejewski called the meeting to order at 6:00 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

The Board then engaged with Brian Doran regarding the quantity and costs associated with change orders related to the school expansion project to date. Brian discussed each individual change order and answered the Board's questions. Dave Blazejewski thanked Brian for his candor and his time.

Peter Austin made a motion to approve the purchase of propane from Button Oil & Propane for the period August 5, 2022 through December 31, 2022 at a cost not to exceed \$1.57 per gallon. The motion was seconded by Wendy Lutchko, and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the IRS standard mileage rate of \$0.625 for each business mile, effective July 1, 2022, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the hiring of Aubree Niemiec as On Staff Substitute Teacher effective August 16, 2022. This is a full-time, exempt level position for 195 days per year at an annual salary of \$40,000 plus benefits. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to appoint Christopher Carpenter as Head Soccer Coach for the Summer/Fall 2021 Season along with a stipend of \$2,000.00, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to approve the hiring of Robyn Driscoll as part-time Food Service Assistant for up to 29 hours per week while school is in session, at an hourly rate of \$12.00, effective on or about August 29, 2022. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the hiring of Shannon Wasilewski as part-time Food Service Assistant for up to 29 hours per week while school is in session, at an hourly rate of \$12.00, effective on or about October 3, 2022. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the Revised Health & Safety Plan, as presented, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Kim Stevens engaged the Board in a review of the School Bullying policy. Nicky Pachucki made a motion to reaffirm the policy, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a request from Kim Stevens to attend the National Association of Pupil Services Administrators Conference from October 16-19, 2022 in Pittsburgh, Pennsylvania at a cost not to exceed \$1,600.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a Tuition Assistance Request from William Barnes for the graduate-level course Native Americans, at Slippery Rock University for the Fall 2022 semester at a cost not to exceed \$1,600.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve a Tuition Assistance Request from Hillary Oliver for the graduate-level course Building a Professional Network, at Wilkes University for the Fall 2022 semester at a cost not to exceed \$1,600.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request from Taylor Burak for the graduate-level course Building a Professional Network, at Wilkes University for the Fall 2022 semester at a cost not to exceed \$1,600.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request from Stephen Ruch for the graduate-level course Teaching Proportional Reasoning, at Indiana University of Pennsylvania for the Fall 2022 semester at a cost not to exceed \$1,600.00. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

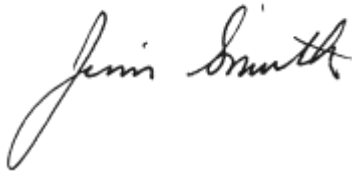
Kim Stevens, Bridget Deeble, Kristen Young, Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Kim Popple made a motion to adjourn the meeting, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:50 p.m.

Respectfully,

A handwritten signature in cursive script that reads "Jim Smith". The signature is written in black ink and is positioned above the printed name and title.

Jim Smith  
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, August 14, 2022**. The meeting will be held in the Commons at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.