



**Board of Trustees
Minutes of Meeting
May 4, 2023**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, May 4, 2023 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Lynn Marie Shedlock, Stacey Scullion, and Peter Austin were present. Board members Wendy Lutchko, Nicole Pachucki and Kim Popple were absent. Also participating were school administrators Kim Stevens, Bridget Deeble, Tammy Miller, Kristen Young, and Jim Smith.

Dave Blazejewski called the meeting to order at 6:11 p.m. Lynn Marie Shedlock led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items.

Jim Smith presented the Board with the draft minutes of the April 17, 2023 Board of Trustees meeting. Stacey Scullion made a motion to approve the minutes as presented, which was seconded by Lynn Marie Shedlock and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the preliminary financial statements and expenditures for the period ending March 31, 2023. Lynn Marie Shedlock made a motion to approve the financial statements and expenditures as presented, which was seconded by Peter Austin. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and Dave Blazejewski who abstained from voting on expenses associated with the employment of Daniel Blazejewski. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller provided the Board with an overview of the proposed 2023/2024 school budget.

Brandy Lewis made a motion to approve a revised school calendar for the current 2022/2023 school year designating June 12, 13, 14 and 15 as a Noon dismissal for students, which was seconded by Lynn Marie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve school meal pricing for the 2023/2024 school year as required by the U.S. Department of Agriculture regulations. Student paid lunch will increase to \$3.30 per meal and adult paid lunch will increase to \$4.50 per meal. The motion was seconded by Lynn Marie Shedlock and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the Board with a Job Profile for the position of Food Service Director. Brandy Lewis made a motion to approve the Job Profile as presented, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented the Board with a Pre-School & Before/After-School Care Facility Agreement with the Greater Wyoming Valley Area YMCA. Peter Austin made a motion to approve the Agreement as presented, which was seconded by Lynn Marie Shedlock and approved by unanimous roll-call vote of the Board members present.

Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young, and Tammy Miller provided the Board with various operational updates.

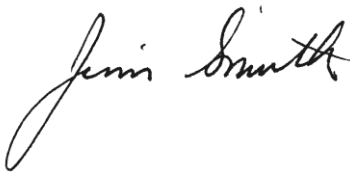
The Board agreed to cancel the regularly scheduled Board of Trustees meeting for Monday, May 15, 2023.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:20 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, June 1, 2023**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.