



**Board of Trustees
Minutes of Meeting
June 1, 2023**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, June 1, 2023 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Lynn Marie Shedlock, Stacey Scullion, Wendy Lutchko, and Nicole Pachucki were present. Board members Kim Popple and Peter Austin were absent. Also participating were school administrators Kim Stevens, Bridget Deeble, Tammy Miller, Kristen Young, and Jim Smith.

Dave Blazejewski called the meeting to order at 6:04 p.m. Dave Blazejewski led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Jim Smith presented the Board with the draft minutes of the May 4, 2023 Board of Trustees meeting. Brandy Lewis made a motion to approve the minutes as presented, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the preliminary financial statements and expenditures for the period ending April 30, 2023. Wendy Lutchko made a motion to approve the financial statements and expenditures as presented, which was seconded by Nicky Pachucki. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith, Wendy Lutchko who abstained from voting on expenses associated with the employment of Hope Wanek and Dave Blazejewski who abstained from voting on expenses associated with the employment of Daniel Blazejewski. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller provided the Board with an overview of the proposed 2023/2024 school budget, totaling \$9,458,358.00. Lynn Marie Shedlock made a motion to approve the budget as presented, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to commit any fund balance as of June 30, 2023, in excess of twelve percent (12%) of the 2023-2024 budgeted expenditures, for future capital purchases. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Kristen Young provided an overview of the SpringMath Program and requested the Board of Trustees to approve the purchase and implementation of the new program. Lynn Marie Shedlock made a motion to approve the purchase of SpringMath program for a three-year commitment at a cost of \$8,616.70 for the first year, and \$7,721.70 for each year thereafter.

Brandy Lewis made a motion to approve a Tuition Assistance Request for Larissa Stucker for the course ELL Adaptations at King's College for the Summer II Semester at a cost not to exceed \$1,377.00. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request for Kevin Harcarik for the course Students with Special Needs at Wilson College for the Spring II Semester at a cost not to exceed \$1,474.00. Stacey Scullion seconded the motion, which was approved by unanimous roll call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request for Kevin Harcarik for the course Child Development and Learning at Wilson College for the Summer I Semester at a cost not to exceed \$1,549.00. Stacey Scullion seconded the motion, which was approved by unanimous roll call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request for Kevin Harcarik for the course Creating an Effective Class Culture at Wilson College for the Summer I Semester at a cost not to exceed \$1,549.00. Stacey Scullion seconded the motion, which was approved by unanimous roll call vote of the Board members present.

Wendy Lutchko made a motion to create the position of School Social Worker and approve the Job Profile for the position of School Social Worker, which was seconded by Lynn Marie Shedlock. Board members Brandy Lewis, Lynn Marie Shedlock, Stacey Scullion, Wendy Lutchko, and Nicole Pachucki voted to approve the motion. Board member Dave Blazejewski voted against the motion. The motion was approved by majority roll-call vote of the Board members present.

Jim Smith presented the Board with the Annual Safety & Security Report for the 2022/2023 school year. Lynn Marie Shedlock made a motion to accept the report as presented, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the hiring of Sarah Grega as a full-time Learning Support Teacher effective August 14, 2023 at an annual salary of \$40,000 plus benefits, which was seconded by Lynn Marie Shedlock and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve salary increases for the 2023-2024 school year in the aggregate amount of \$185,494.97, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board member present.

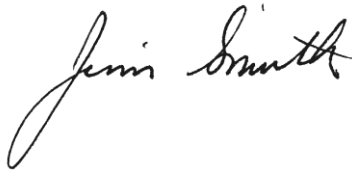
Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young, and Tammy Miller provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Nicky Pachucki made a motion to adjourn the meeting, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 8:07 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith". The signature is fluid and cursive, with the first name "Jim" and last name "Smith" clearly distinguishable.

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, June 19, 2023**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.