



**Board of Trustees
Minutes of Meeting
September 7, 2023**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, September 7, 2023 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Stacey Scullion, Wendy Lutchko, and Nicole Pachucki were present. Board member LynnMarie Shedlock participated by telephone. Board members Kim Popple and Peter Austin were absent. Also participating were school administrators Tammy Miller, Kim Stevens, Kristen Young, Bridge Deeble Jim Smith.

Dave Blazejewski called the meeting to order at 6:05 p.m. Nicky Pachucki led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

The Board heard a presentation from H+C Architects and GPI engineering regarding stormwater runoff behind the new addition in the area of the proposed basketball court and steps. GPI presented recommendations to resolve the issue, along with proposed pricing from the general contractor. Concerns were raised by the School as to why existing stormwater drains were removed, including one that wasn't identified on the existing conditions drawings, and why no drains were specified. The School had a separate site contractor review the costs, and expressed concerns over the proposed cost of the work. H+C Architects will request the contractor to revisit the proposed pricing.

Jim Smith presented the Board with the draft minutes of the August 21, 2023 Board of Trustees meeting. Brandy Lewis made a motion to approve the minutes as presented, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the preliminary financial statements and expenditures for the period ending July 31, 2023. Brandy Lewis made a motion to approve the financial statements and expenditures as presented, which was seconded by Stacey Scullion. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith, and Wendy Lutchko who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Nicky Pachucki made a motion to accept the resignation of Joelle Milz as English Language Learners Teacher, September 3, 2023, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the hiring of Jerome Nidoh as full-time Music Teacher, effective September 5, 2023. This is a ten-month position at a starting salary of \$40,000.00 plus benefits. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve the hiring of Jennifer Kolessar, RN as part-time Lunch Monitor for up to 20 hours per week at \$12.00 per hour, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request for William Barnes for the course Ancient Roman History for the Fall 2023 Semester at a cost not to exceed \$1,551.60, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a Tuition Assistance Request for Shelby Kresge for the course STEM Practicum for the Fall 2023 Semester at a cost not to exceed \$1,218.00, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve Principal as the School's provider of Short-Term Disability, Long Term Disability and Term Life Insurance effective September 1, 2023, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve Eastern Advantage Assurance Company as the School's underwriter for Worker's Compensation Insurance, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve adding Erica Kogoy to the Daily Substitute List effective September 7, 2023 at a per diem rate of \$200.00, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to approve adding Deborah Yeager to the Daily Substitute List effective September 7, 2023 at a per diem rate of \$200.00, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

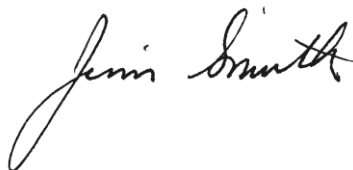
Jim Smith, Kristen Young, Kim Stevens, Tammy Miller and Bridget Deeble provided operational updates to the Board.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

LynnMarie Shedlock made a motion to adjourn the meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 8:50 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith", written in a cursive style.

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, September 18, 2023**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.