



**Board of Trustees
Minutes of Meeting
May 2, 2024**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, May 2, 2024 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Wendy Lutchko, Brandy Lewis, Nicky Pachucki, Peter Austin, and Dave Blazejewski participated. Trustees Kim Popple, Stacey Scullion and LynnMarie Shedlock were absent. Also participating were Kim Stevens, Bridget Deeble, Tammy Miller, Kristen Young, and Jim Smith.

Dave Blazejewski called the meeting to order at 6:00 p.m. Nicky Pachucki led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Peter Austin made a motion to approve the meeting minutes of April 4, 2024, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Trustees present.

Tammy Miller presented the preliminary financial statements and expenditures for the period ending March 31, 2024. Brandy Lewis made a motion to approve the financial statements and expenditures as presented, which was seconded by Nicky Pachucki. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented Budget Revision #2 for the 2023-2024 school year. Peter Austin made a motion to approve Budget Revision #2, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the transfer of Becky Bennet from temporary English Language Learning Teacher to permanent English Language Learning Teacher, effective August 26, 2024, with no change in salary and benefits. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the transfer of Ashley Branham from temporary teacher to permanent, full-time Fourth Grade Teacher with no change in salary or benefits. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve a one-year agreement with Direct Energy Business for the electricity generation for the period May 1, 2024 through April 30, 2024 at a cost of \$.08777 KWh. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve a revised agreement with the Greater Wyoming Valley Area YMCA for the upcoming Power Scholars Academy Summer Program, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve an agreement with Qmlativ for the upgrade of Skyward Business Suite at a cost no to exceed \$5,800.00, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve a request for intermittent leave from Tammy Miller under the Family Medical Leave Act, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to reappoint Nicole Pachucki to a three-year term on the Bear Creek Community Charter School's Board of Trustees, expiring June 30, 2027. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to reappoint LynnMarie Shedlock to a three-year term on the Bear Creek Community Charter School's Board of Trustees, expiring June 30, 2027. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

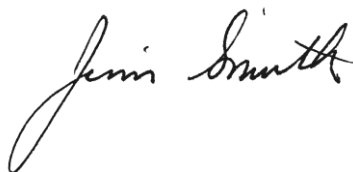
Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young, and Tammy Miller provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:04 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, May 20, 2024**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.