



**Board of Trustees
Minutes of Meeting
September 5, 2024**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, September 5, 2024 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Nicky Pachucki, LynnMarie Shedlock, Peter Austin, Wendy Lutchko and Stacey Scullion participated. Board member Kim Popple was absent. Also participating were school administrators Kim Stevens, Kristen Young, Bridge Deeble, Tammy Miller and Jim Smith.

Dave Blazejewski called the meeting to order at 6:01 p.m. LynnMarie Shedlock led the group in the Pledge of Allegiance. Kristen Young conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Nicky Pacucki made a motion to approve the meeting minutes of August 19, 2024, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the unaudited financial statements and expenditures for the month ending June 30, 2024. Peter Austin made a motion to approve the financial statements and expenditures for the month ending June 30, 2024 as presented, which was seconded by Wendy Lutchko. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request from Jillian Seeley for the course Reading Educational Research at Sacred Heart University for the Fall 2024 semester at a cost not to exceed \$2,915.00. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request from Jillian Seeley for the course Writing for Academic Purposes at Sacred Heart University for the Fall 2024 semester at a cost not to exceed \$2,700.00. The motion was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve a revised Student Admissions Policy, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the Job Profile for the position of School Nurse, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve an unpaid leave of absence for Ayssa Freas from January 21, 2025 through April 16, 2025, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve participation agreement with the Pennsylvania Higher Education Assistance Agency for the Pennsylvania Student Teacher Support Program, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to authorize the Chief Executive Officer to engage professional service in the testing of concrete in various areas of the school where flooring issues are evident. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller and Jim Smith provided the Board with various operational updates.

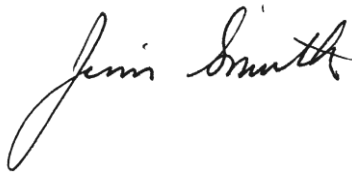
Dave Blazejewski opened the meeting to general public comment. There was no public comment.

The Board agreed to cancel the meeting scheduled for September 16, 2024.

Peter Austin made a motion to adjourn the meeting, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:45 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, October 3, 2024**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.