



**Board of Trustees  
Minutes of Meeting  
October 3, 2024**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, October 3, 2024 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, LynnMarie Shedlock, Peter Austin, Wendy Lutchko and Stacey Scullion participated. Board members Kim Popple and Nicky Pachucki were absent. Also participating were school administrators Kim Stevens, Kristen Young, Bridge Deeble, Tammy Miller and Jim Smith.

Dave Blazejewski called the meeting to order at 6:06 p.m. Tammy Miller led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to approve the meeting minutes of September 5, 2024, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the month ending July 31, 2024. Wendy Lutchko made a motion to approve the financial statements and expenditures for the month ending July 31, 2024 as presented, which was seconded by Brandy Lewis. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the month ending August 31, 2024. Wendy Lutchko made a motion to approve the financial statements and expenditures for the month ending August 31, 2024 as presented, which was seconded by Peter Austin. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Peter Austin made a motion to ratify approval of the hiring of Alyssa Monaghan as Learning Support Teacher, effective September 30, 2024 at a salary of \$45,000.00 (pro-rated for 2024-2025). This is a full-time, exempt level position for 195 days per year. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Tuition Assistance Request from Becky Costello for the course entitled Language & Culture at Wilson College for the Fall 2-2024 Semester at a cost not to exceed \$1,605.00. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Conference Request for Kristen Young, Allison Barnes and Shelby Kresge to attend the SAS Institute, sponsored by the Pennsylvania Department of Education, in Harrisburg Pennsylvania from December 8 through December 11 at a cost not to exceed \$2,635.00. The motion was seconded by Wendy Lutchko, and approved by unanimous roll-call vote of the Board members present.

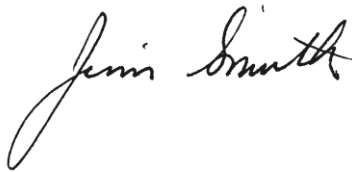
Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:30 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith  
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, October 21, 2024**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.