



**Board of Trustees
Minutes of Meeting
November 18, 2024**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, November 18, 2024 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Nicky Pachucki, LynnMarie Shedlock, Peter Austin, Wendy Lutchko, Kim Popple and Stacey Scullion participated. Also participating were school administrators Kim Stevens, Kristen Young, Bridge Deeble, Tammy Miller and Jim Smith.

Dave Blazejewski called the meeting to order at 6:04 p.m. Kim Popple led the group in the Pledge of Allegiance. Kristen Young conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to approve the meeting minutes of October 23, 2024, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the month ending September 30, 2024. Peter Austin made a motion to approve the financial statements and expenditures for the month ending September 30, 2024 as presented, which was seconded by Nicky Pachucki. All Board members present voted in favor of the motion with the exception of Stacey Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith and Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the hiring of Cheryl Bonomo as School Nurse, effective January 2, 2025 at a salary of \$64,000.00 (pro-rated for 2024-2025). This is a full-time, exempt level position for 195 days per year. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve a Tuition Assistance Request from Stephanie Knorr for the course entitled Project-Based and Challenge-Based Learning for the Fall of 2024 through the Pennsylvania Department of Education at a cost not to exceed \$315.00. The motion was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to ratify the appointment of Rasheed Williams as Boys Basketball Coach for the 2024-2025 season at a stipend of \$2,000.00, paid in two equal installments, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to ratify the appointment of Sarah DeFrancesco as Assistant Boys Basketball Coach for the 2024-2025 season at a stipend of \$1,500.00, paid in two equal installments, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to ratify the appointment of Tammy Miller as Girls Basketball Coach for the 2024-2025 season at a stipend of \$2,000.00, paid in two equal installments, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to ratify the appointment of Sarah Monaghan as Assistant Girls Basketball Coach for the 2024-2025 season at a stipend of \$1,500.00, paid in two equal installments, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to accept the resignation of Lorie Beach as part-time Housekeeper effective October 28, 2024, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to accept the resignation of Lynne Gallagher as School Social Worker, effective November 19, 2024, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Kim Popple made a motion to accept the resignation of Jennifer Kolessar as part-time Lunch Monitor, effective Friday, November 15, 2024, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Nicky Pachucki made a motion to approve the hiring of Lauren Hunzer as part-time Lunch Monitor for up to 25 hours per week while school is in session. This is a part-time, ten-month position with an hourly rate of \$12.00 per hour, effective November 20, 2024. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Kristen Young presented the proposed Academic Calendar for the 2025-2026 school year. Peter Austin made a motion to approve the calendar as presented, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

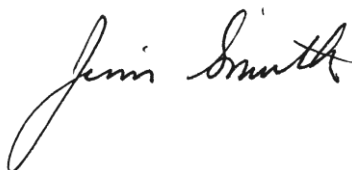
Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller and Jim Smith provided the Board with various operational updates.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:27 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, December 5, 2024**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.