



**Board of Trustees  
Minutes of Meeting  
March 17, 2025**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, March 17, 2025 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Brandy Lewis, Nicky Pachucki, LynnMarie Shedlock, Peter Austin, and Wendy Lutchko participated. Kim Popple and Stacy Scullion were absent. Also participating were school administrators Kim Stevens, Kristen Young, Bridge Deeble, Tammy Miller and Jim Smith. Attending the meeting were parents Lauren Hunzer and John Parsons.

Dave Blazejewski called the meeting to order at 6:03 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a rollcall of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to approve the meeting minutes of February 6, 2025, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures for the month ending January 31, 2025. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by LynnMarie Shedlock. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Brandy Lewis made a motion to accept the Independent Auditors Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards (Single Audit). The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Conference Request from Cheryl Bonomo for Student Assistance Program (SAP) training at Luzerne Intermediate Unit #18 on March 24<sup>th</sup> and March 25<sup>th</sup> at a cost not to exceed \$300.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a Conference Request from Megan Harcarik to attend Student Assistance Program (SAP) Training on March 24<sup>th</sup> and March 25<sup>th</sup> at Luzerne Intermediate Unit #18 at a cost not to exceed \$700.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance Request from William Barnes for the course titled Arabs and Israel at Slippery Rock University for the Spring 2025 semester at a cost not to exceed \$1,864.20. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve an agreement with IntegraOne to provide a new Fortinet FortiGate Next-Generation Firewall, installation, training and configuration, along with a five-year advanced threat protection service at a cost not to exceed \$14,540.25. The motion was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to ratify the approval of Luzerne Intermediate Unit's Adoption of Approved LEA Policies, Procedures and Use of Funds, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a one-year lease extension for storage with the Bear Creek Foundation for \$525.00 per month for twelve months, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Kristen Young, Kim Stevens, Bridget Deeble and Tammy Miller and Jim Smith provided the Board with various operational updates.

The Board reviewed and discussed a report of feedback received from Lauren Hunzer and John Parsons following last month's meeting. Dave thanked both of them for their time and their willingness to engage.

The Board adjourned to Executive Session at 7:20 p.m. to discuss litigation and personnel issues. The regular meeting resumed at 7:25 p.m.

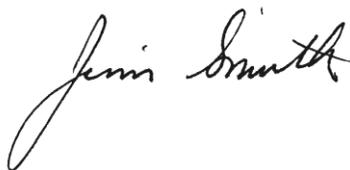
Peter Austin made a motion to approve a Confidential Settlement and Agreement and Release #11302 relating to the Individuals with Disabilities in Education Act, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Dave Blazejewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:27 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive, flowing style.

Jim Smith  
Board Secretary

The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, April 3, 2025**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.