



**Board of Trustees
Minutes of Meeting
January 8, 2026**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, January 8, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Nicky Pachucki, Stacey Scullion, Brandy Lewis, Wendy Lutchko, LynnMarie Shedlock and John Parsons participated. Absent were Lauren Hunzer and Kim Popple. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Dave Blazejewski called the meeting to order at 6:05 p.m. John Parsons led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to accept the meeting minutes of December 15, 2025, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the unaudited financial statements to the Board for month-ending November 30, 2025. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by LynnMarie Shedlock. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek, Stacey Scullion, who abstained from voting on the expenses associated with the employment of Jennifer Smith, and John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve the mileage reimbursement rate for school-related travel at \$.725 effective January 1, 2026, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

Peter Austin made the motion to ratify the approval of the distribution of the Discretionary Bonus Plan for Full-Time Professional Employees for the 2024-2025 school year in the aggregate amount of \$247,710.00 plus payroll taxes. The motion was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to ratify the hiring of Emma Eynon as Music Teacher effective January 5, 2026. This is a full-time, exempt-level position for 198 days per year at a starting salary of \$40,000, along with a \$5,000 sign-on bonus and benefits. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the hiring of Nicholas Smith as full-time Maintenance Technician, effective January 12, 2026. This is a full-time, Twelve-month non-exempt level position at an hourly rate of \$19.00 plus benefits. The motion was seconded by Nicki Pachucki. All Board members presented voted in favor of the motion with the exception of John Parsons, who abstained. The motion was approved by majority roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve a Conference Request from Lori Argot and Alyssa Monahan to attend Making a Difference: Educational Practices That Work, February 25, 26 and 27 in Hershey Pennsylvania, sponsored by the Pennsylvania Department of Education at a cost not to exceed \$2,138.00. The motion was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a Conference Request from Bridget Deeble to attend Making a Difference: Educational Practices That Work, February 25, 26 and 27 (virtually), sponsored by the Pennsylvania Department of Education at a cost not to exceed \$165.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

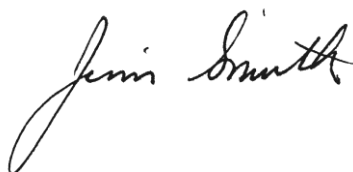
Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded Brandy Lewis.

The meeting adjourned at 6:50 p.m. Following the meeting the Board participated in an Act 55 training session entitled The Basics of Charter School Funding – State Revenue.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Smith", with a stylized, cursive script.

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, January 19, 2026**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.