



**Board of Trustees
Minutes of Meeting
February 5, 2026**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, February 5, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Lauren Hunzer, Nicky Pachucki, Stacey Scullion, Brandy Lewis, Wendy Lutchko, LynnMarie Shedlock and John Parsons participated. Absent was Kim Popple. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Dave Blazejewski called the meeting to order at 6:00 p.m. Peter Austin led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to accept the meeting minutes of January 8, 2026, which was seconded by Nicky and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the unaudited financial statements to the Board for month-ending December 31, 2025. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by LynnMarie Shedlock. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek, Stacey Scullion, who abstained from voting on the expenses associated with the employment of Jennifer Smith, and John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Peter Austin made a motion to accept the resignation of Stephanie Knorr as Learning Support Teacher, effective February 17, 2026, which was seconded by Lauren Hunzer and approved by unanimous roll-call vote of the Board members present.

John Parsons made the motion to approve the hiring of James Brandt as Learning Support Teacher effective February 18, 2026. This is a full-time, exempt-level position for 198 days per year at a starting salary of \$40,000 plus benefits. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Lynnmarie Shedlock made a motion to ratify the hiring of Rachel Dumbrique as part-time evening Housekeeper for up to 20 hours per week at a starting rate of \$14.00 per hour, effective January 14, 2026. The motion was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Stacey Scullion made a motion to ratify the hiring of Melanie Sussman as part-time evening Housekeeper for up to 20 hours per week at a starting rate of \$14.00 per hour, effective January 20, 2026. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to ratify the hiring of Ryan Sussman as part-time evening Housekeeper for up to 20 hours per week at a starting rate of \$14.00 per hour, effective January 20, 2026. The motion was seconded by Lynnmarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the addition of Tina Vojtko, RN to the Daily Substitute List at a rate of \$200.00 per day, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve a \$500.00 stipend for Nicole Gusditus to plan, coordinate and supervise a six-week volleyball camp for students in grades 5 through 8 for the Spring of 2026. The motion was seconded by Lauren Hunzer and approved by unanimous roll-call vote off the Board members present.

Stacey Scullion made a motion to approve the Board of Trustees meeting calendar for the upcoming 2026-2027 school year, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to amend the agenda to add approving a change to the position of School Psychologist, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve changing the position of School Psychologist from a ten-month position to a twelve-month position, which includes an additional \$5,064.09 in payroll. The additional costs will be offset by reductions in other areas of the budget. The motion was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

The Board engaged in a discussion relating to changes to the Student Admissions Policy and enrollment preference.

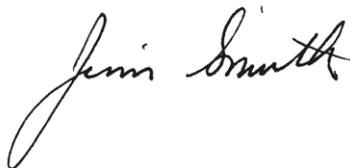
Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Brandy Lewis made a motion to adjourn the meeting, which was seconded Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

The meeting adjourned at 7:43 p.m.

Respectfully,

A handwritten signature in cursive script that reads "Jim Smith". The signature is written in black ink and is positioned above the printed name and title.

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, February 16, 2026**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.