



**Board of Trustees
Minutes of Meeting
March 5, 2026**

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Thursday, March 5, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Nicky Pachucki, Lauren Hunzer, Brandy Lewis, Wendy Lutchko, LynnMarie Shedlock and John Parsons participated. Absent were Stacey Scullion and Kim Popple. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Dave Blazejewski called the meeting to order at 6:04 p.m. Brandy Lewis led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejewski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to accept the meeting minutes of February 5, 2026, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the unaudited financial statements to the Board for month-ending January 31, 2026. Lauren Hunzer made a motion to approve the financial statements and expenditures as presented, which was seconded by Brandy. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek and John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Tammy Miller presented Budget Revision #1 for the 2025-2026 school year. Peter Austin made a motion to approve Budget Revision #1 as presented, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve a Leave of Absence for Lauribeth Franco for the period March 16, 2026 through April 3, 2026, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve a Tuition Assistance request from Jordan Harrison for the course Teaching & Assessment at Wilkes University for the Spring 2026 semester, at a cost not to exceed \$2,250.00. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve a \$650.00 stipend for Jessica Woolnough to plan, coordinate and supervise the upcoming Bear Creek's Got Talent program for students in grades 3 through 8 for the Spring of 2026. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Jim Smith proposed a change to the school policy relating to ETO, providing more flexibility for staff. LynnMarie Shedlock made a motion to approve change to the school policy related to Extended Time Off, effective July 1, 2026. The motion was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Jim Smith presented an Alternative Salary Increase proposal for the upcoming 2026-2027 school year for select school administrators, providing for five additional summer PTO days in lieu of an annual salary increase. Peter Austin made a motion to approve the Alternative Salary Increase proposal as presented, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

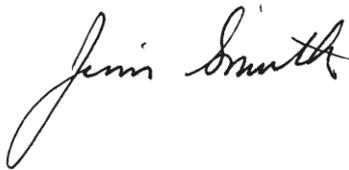
Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Peter Austin made a motion to adjourn the meeting, which was seconded by Brandy Lewis.

The meeting adjourned at 7:43 p.m.

Respectfully,

A handwritten signature in black ink that reads "Jim Smith". The signature is written in a cursive style with a large, looping initial "J".

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Monday, March 16, 2026**. The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.