Board of Trustees
Minutes of Meeting
July 20, 2026

A public meeting of the Bear Creek Community Charter School Board of Trustees was held on Monday, July 20, 2026 in the Community Room of Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township.

Board members Dave Blazejewski, Peter Austin, Kim Popple, Lauren Hunzer, Nicky Pachucki, Brandy Lewis, Wendy Lutchko, LynnMarie Shedlock, Stacy Scullion and John Parsons participated. Also participating were school administrators Tammy Miller, Kim Stevens, Bridget Deeble, Kristen Young and Jim Smith.

Dave Blazejewski called the meeting to order at 6:00 p.m. Stacey Scullion led the group in the Pledge of Allegiance. Jim Smith conducted a roll call of the Board. Dave Blazejwski opened the meeting to public comment relating to agenda items. There was no public comment.

Brandy Lewis made a motion to accept the meeting minutes of June 15, 2026, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Tammy Miller presented the financial statements and expenditures to the Board for month-ending May 30, 2026. Peter Austin made a motion to approve the financial statements and expenditures as presented, which was seconded by Lauren Hunzer. All Board members present voted in favor of the motion with the exception of Wendy Lutchko, who abstained from voting on expenses associated with the employment of Hope Wanek, Stacy Scullion, who abstained from voting on expenses associated with the employment of Jennifer Smith, and John Parsons, who abstained from voting on expenses associated with the employment of Jim Smith. There were no dissenting votes. The motion was approved by majority roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve a resolution securing a $5 million line-of-credit with Peoples' Security Bank and Trust, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the submission of the Charter Annual Report for the 2025-2026 school year along with attestations, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the revised Parent/Family Engagement Policy, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

LynnMarie Shedlock made a motion to approve stipends for the position of Head Coach for Soccer, Girl's Basketball and Boys' Basketball at $3,000.00 each, which was seconded by Lauren Hunzer and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve stipends for the position of Assistant Coach for Soccer, Girl's Basketball and Boys' Basketball at $2,000.00 each, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to accept the resignation of Brooke Newhart as Third Grade teacher, effective July 10, 2026, which was seconded by Stacey Scullion and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to accept the resignation of Lasha Basadzishvili as Middle School Math Teacher, effective July 17, 2026, which was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to approve the hiring of Rebecca McHenry as full-time Culinary Assistant effective August 17, 2026. This is a non-exempt level position with an hourly rate of $16.00 for the ten months while school is in session. The motion was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve the hiring of Eric Myers as part-time Culinary Assistant, effective August 20, 2026. This is a non-exempt level position with an hourly rate of $16.00 for ten months while school is in session. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve the hiring of Kylie Krashnak as Middle School Math Teacher, effective August 17, 2026. This is an exempt-level position with an annual salary of $43,000 for 198 days per year. The motion was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to approve the transfer of Christian Ciliberto as STEM Teacher to Third Grade Teacher, effective August 17, 2026, with no change in salary or benefits, which was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Brandy Lewis made a motion to approve the hiring of Conlan Gilmor as STEM Teacher, effective August 17, 2026. This is an exempt-level position with an annual salary of $45,000 for 198 days per year. The motion was seconded by John Parsons and approved by unanimous roll-call vote of the Board members present.

Wendy Lutchko made a motion to appoint Christopher Carpenter as Head Soccer Coach for the 2026-2027 school year along with a stipend of $3,000.00, which was seconded by Brandy Lewis and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to appoint Michael Slusser as Assistant Soccer Coach for the 2026-2027 school year along with a stipend of $2,000.00, which was seconded by Nicky Pachucki and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve a Conference Request from Kim Stevens to participate in the NAPSA Annual Conference from October 18th through October 21st in Annapolis, Maryland at a cost not to exceed $1,387.22. The motion was seconded by Peter Austin and approved by unanimous roll-call vote of the Board members present.

Peter Austin made a motion to accept the bid of $1.225 per gallon from Koppy's Propane to supply propane for period ending December 31, 2026, which was seconded by LynnMarie Shedlock and approved by unanimous roll-call vote of the Board members present.

Lauren Hunzer made a motion to approve the addition of PDE-418 to the Board meeting agenda, which was seconded by Wendy Lutchko and approved by unanimous roll-call vote of the Board members present.

John Parsons made a motion to approve the submission of PDE-418, Application for Approval of Charter School Lease Reimbursement Program, which was seconded by Kim Popple and approved by unanimous roll-call vote of the Board members present.

Jim Smith, Kim Stevens, Bridget Deeble, Kristen Young and Tammy Miller provided the Board with operational updates.

Dave Blazjewski opened the meeting to general public comment. There was no public comment.

Kim Popple made a motion to adjourn the meeting, which was seconded by Peter Austin.

The meeting adjourned at 7:08 p.m.

Respectfully,

Jim Smith
Board Secretary

Important Date to Remember: The next meeting of the Bear Creek Community Charter School Board of Trustees is **Thursday, August 6, 2026.** The meeting will be held in the Community Room at Bear Creek Community Charter School, 30 Charter School Way, Bear Creek Township, PA 18702. The meeting is open to the public.