

Ground Rules for Homeroom Parents

- You cannot be on the Homeroom Parent Committee (HPC) and be a Homeroom Parent (HP)
- To be considered for HP you **MUST** be present at the first PTO meeting. You must be a member in good standing (your dues are paid). If you cannot be present, the other parent/guardian may attend the meeting to sign up.
- HPs must be the legal parent or guardian of a student in the school.
- All HPs **MUST** have their volunteer clearances on file with the school within seven days of becoming a HP. If you do not submit your clearances within the seven days a new HP will be selected
- There will be 1 HP per K-2 class, and 1 HP per grade for grades 3-8.
- You cannot be an HP two years in a row unless there are no other volunteers
- You cannot be a HP for two or more grades in the same school year unless there are no other volunteers
- If there are no volunteers for HP in a grade, then a parent from another grade may volunteer to be HP
- HP must be able to commit to communicating with parents, planning for parties, and delegating throughout the school year. IF YOU DO NOT FEEL YOU ARE ABLE TO FOLLOW THROUGH WITH BEING A HP PLEASE **DO NOT VOLUNTEER**
- HP does not need to attend all parties, but can if they choose. If the HP cannot attend a party, they **MUST** make sure that the other parent volunteers are prepared for the parties and will be able to attend in the HP's place.

- There are three parties to plan: Halloween, Dec. Holiday, and End of Year. HP will pick volunteers for each party. There can be 2 volunteers per class for each party, which includes the HP. (K-2 teachers may request more, 3-8 teachers may request less. HP will ask the teacher what they prefer.) Please make sure to choose different volunteers each time if possible.
- PTO will purchase snacks, drinks, and plates/napkins for the parties. PTO will also purchase crafts for the Halloween party only. HP can choose a craft for the Winter Holiday party if desired. HP will choose a game or two for students to play during all parties.
- HPs are not required to collect money from parents for party supplies or gifts. Holiday gifts for teachers are up to individual parents' discretion.
- Teacher Appreciation: TBD