



PTO

ATTENTION ALL PARENTS:

There Are Positions Open on the PTO Executive Board for 2016/2017 – 2017/2018 School Years

The Bear Creek Community Charter School Parent Teacher Organization is currently accepting nominations for the President and Treasurer positions of the Executive Board for the 2016/2017 – 2017/2018 school years.

President: The President is the principle executive officer of the organization and will preside at all of the meetings of the organization and of the Executive Committee. In general, the President will supervise and control all of the activities of the PTO and shall coordinate the work of the officers and committees to meet the objectives of the organization. The President will be the primary contact for the CEO and /or school administration, shall plan all General Meeting agendas prior to each meeting and shall appoint the chairpersons of all standing and special committees.

Treasurer: The Treasurer is a member of the Executive Committee. The Treasurer will receive all monies of the organization, keep an accurate record of receipts and expenditures and pay out funds in accordance with the approval of the executive committee. The Treasurer shall present a financial statement at every meeting of the organization.

Please fill out the form below to nominate yourself or anyone you feel would be interested in serving in one of these roles. Please return the nomination form to the school in an envelope marked "PTO Nominating Committee" by **April 12, 2016**. The nominations will be announced at the April PTO meeting and ballots will be cast. At that time, additional nominations will also be taken from the floor. If someone is nominated from the floor, they must be present at the meeting in order to accept their nomination. All nominees must have PTO dues paid for the 2015/2016 school year.

If you have any questions or would like more information on the positions, please contact Stacey Scullion at 570-709-2307 or slscullion@yahoo.com.

BCCCS PTO - NOMINATION FORM

I _____, nominate _____,

for the BCCCS executive board in the position of

PRESIDENT

TREASURER

(Please circle one)

Nominee's Phone # : _____ (to verify acceptance of nomination)